

29 April 1975

MEMORANDUM FOR: Chief, Photography & Printing Division,
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Chief, Applications Division, OJCS
Chief, User Support Division, OJCS
Chief, ISG, DDO

SUBJECT: COM Task Group

1. The Information Systems Analysis Staff is forming a COM Task Group under the leadership of the Chief, Micrographics Program Branch to determine if the COM recorder located in the P&PD Building should be upgraded. The COM Task Group over the next several weeks will evaluate both hardware and software in light of present and proposed applications and will make recommendations to the DD/A as appropriate.

2. The COM Task Group will hold its first meeting in Room 2D47 Headquarters on 7 May 1975 at 1000 hours. Would you please designate your representative(s) to this group and confirm (by calling C/MPB on) their attendance at the above meeting and participation in this Task Group.

3. The information addressees will be called upon at a later date for their input to the deliberations of the COM Task Group. Your cooperation will be appreciated.

Chief, Information Systems Analysis Staff

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